

**NOTICE OF INTENT TO COMPLY WITH MAINE GENERAL PERMIT  
POST CONSTRUCTION DISCHARGE OF STORMWATER IN THE LONG CREEK WATERSHED**

Submission of this Notice of Intent (NOI) constitutes the expressed intent of the operator listed in Section A to be authorized to discharge pollutants to waters of the State, from the facility/site identified in Section C, under Maine's General Permit for Post Construction Discharge of Stormwater in the Long Creek Watershed. This notice also certifies that the operator understands and meets the eligibility conditions of Part I of the Long Creek General Permit, agrees to comply with all applicable terms and conditions of the Long Creek General Permit, and understands that continued authorization under the Long Creek General Permit is contingent on maintaining eligibility for coverage by participating in the Long Creek Watershed Management Plan through entering into and abiding by an agreement with the Long Creek Watershed Management District (hereafter, this agreement is referred to as the Participating Landowner Agreement). In order to be granted coverage, this form must be completed in its entirety and sent to the **Maine Dept. of Environmental Protection, Division of Water Quality Management, 17 State House Station, Augusta, ME 04333.** Please read the instructions on the back prior to completing the NOI form.

**A. Operator Information**

1. Legal Name of Operator				2. ME State Charter Number	
3. Mailing Address					
4. City/Town		5. State		6. Zip Code	
7. Contact Name					
8. Daytime phone (with area code)					
9. E-mail address					
10. If the operator is not the parcel owner, attach written agreement that provides operator with authority and places the operator under obligation to manage stormwater (see instructions). Write name of parcel owner and provide owner's address below.					

**B. Site Physical Location**

1. Site Name					
2. Tax map and lot number(s) associated with this facility	Map# _____ Lot# _____				
3. Physical Address					
4. City/Town		5. State		6. Zip Code	
7. Daytime phone (with area code)					

8. Title, Right, or Interest to this parcel (check one)	Owned ____ Leased ____ Other ____ (describe)		
9. Site Ownership	<input type="checkbox"/> Private <input type="checkbox"/> State <input type="checkbox"/> Municipal <input type="checkbox"/> Other public entity		
10. Site Latitude (if known)		11. Site Longitude (if known)	
12. Total Existing Impervious area	_____ Acres	13. Total Proposed Impervious area (not yet created)	_____ Acres

**C. Permit Information**

1. Does the site receive credit for existing structural stormwater BMPs under the Participating Landowner Agreement?	Yes ____	No ____
	2. Percent Credit Received	_____ %
3. If yes, describe the types of Best Management Practices existing on the property		
4. Does the site receive credit for performing its own maintenance?	Yes ____	No ____
5. Maine Stormwater or Site Location of Development license number if applicable		

**D. Certification of Responsible Official**

I certify under penalty of law that I have personally examined the information submitted in this document and all attachments hereto and that, I believe the information herein is true, accurate, and complete. By my signature as an official for the operator identified in Section A of this NOI, I certify under penalty of law that I am responsible for the operator's compliance with the terms of the permit. I further certify that the operator has Title, Right or Interest, as described in Section B.

I further certify that the operator has entered into and is abiding by a Participating Landowner Agreement with the Long Creek Watershed Management District to participate in the implementation of the Long Creek Watershed Management Plan.

<b>Printed Name</b>		<b>Date</b>	
<b>Title</b>			
<b>Signature</b>			

<b>OFFICE USE ONLY</b>	Plan Participation		Date Received		NOI #	
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### ***Instructions for Completing the NOI Form***

To complete this form, type or print, in the appropriate, unshaded areas only and use uppercase (ALL CAPS). Answer all applicable questions, make a copies for the municipal office and for your records, and deliver the original signed completed form to the: **Maine Department of Environmental Protection; 312 Canco Rd; Portland, ME, 04103**. A copy of the completed NOI form must also be delivered to the municipal office of the town or city in which the discharge will occur at the time this form is submitted to the Department.

#### **A. Operator Information**

1. Enter the legal name of the operator. The operator must be a Legal entity which is defined as: The person, partnership, co-partnership, firm, company, corporation, association, trust, estate, governmental entity or other legal entity that operates the facility or site. The name entered must be either the given name of an individual as listed on their social security card, or the name of a legal entity registered with the Secretary of State. Legal entities registered to conduct business in Maine, whether for profit or not for profit, have a Charter Number issued to a particular name by the State of Maine, Department of the Secretary of State, Bureau of Corporations, Elections and Commissions. The charter number must be provided. In the absence of such a charter number, the NOI must be filed in the name of an individual whether or not that individual is conducting business under an unregistered assumed name.
2. Enter the mailing address of the operator. This is the street address or P.O. Box, city/town, state and zip code at which US Mail is regularly delivered. All correspondence regarding the permit will be sent to this address, not the facility address in Section B.
3. Enter contact name and title with telephone number and e-mail address. The telephone number listed for the contact must be a number at which calls are regularly received during business hours (8:00AM to 5:00PM).
4. Enter the name of the parcel owner, if different than the operator. If they are different, then a written agreement is required which provides the operator with the authority to make decisions with respect to stormwater discharges from the impervious area and associated areas of the parcel needed for stormwater management.

#### **B. Site Information.**

1. Enter the name of the **Site** (business name).
2. Enter the municipal tax map and lot number or numbers that the site occupies.
3. Enter the **physical address** or location of this "site" (city/town, state and zip code). Include associated telephone number, including area code.
4. Indicate how the operator named in Section A holds **Title, Right or Interest** in the site covered by this NOI by checking the appropriate box. If the site is neither owned nor leased by the operator, provide an explanation for how legal right to operate facility is obtained. By signing the NOI, the responsible official certifies that the operator has Title Right or Interest in the site.
5. Mark the appropriate box to designate the type of site ownership by placing an 'X' in the box for **ownership type**: private, state, municipal, or other public entity (e.g., sanitary district, or county, etc.)
6. Enter the **latitude and longitude** (if known) for the approximate center of the site **in degrees/minutes/seconds**. Latitude and longitude may be obtained by using a GPS unit, or by searching for your site's address on several commercial map sites on the Internet (Maine sites are typically between the latitudes of 43°4'N to 47°28'N and the longitudes of 66°57'W to 71°7'W).
7. Indicate the total amount of existing impervious area on the parcel discharging stormwater. If the Notice of Intent is being filed to seek authorization for proposed new impervious surfaces to be constructed in accordance with Maine's Stormwater Management Law and Maine's Site Location of Development law, indicate how much impervious area with a discharge of stormwater is proposed.

## C. Permit Information

1. Mark whether or not there are existing structural Best Management Practices (BMPs) for stormwater discharges currently existing on site and if those devices are receiving credit for existing stormwater treatment under the Long Creek Watershed Management Plan administered through the Long Creek Watershed District. If yes, enter the percentage of credit received . Indicate whether the site receives credit for performing its own maintenance, such as parking lot sweeping or catch basin cleaning.
2. If credit for existing Stormwater BMPs is being received, describe the type of BMPs existing on site.
3. If this site is the subject of an existing Site Location of Development license, indicate that license number.

## D. Certification Statement.

**By signing the certification statement in Part D the responsible official for the operator certifies participation in the Long Creek Watershed Management Plan.**

Legibly print the name and title of the responsible official. Have the responsible official sign and date the application. A "responsible official" must be one of the following:

- ✓ For a corporation: a responsible corporate officer
- ✓ For sole proprietorship or a partnership: the individual proprietor or a general partner
- ✓ For a municipal, State, Federal, or other public facility: either a principal executive or ranking elected official.

If you have questions concerning this form, please contact Gregg Wood at the Maine DEP at 207-287-7693, or by e-mail: [gregg.wood@maine.gov](mailto:gregg.wood@maine.gov).